

Nauman Smith

ATTORNEYS AT LAW

Please Reply to:
P. O. Box 840
Harrisburg, PA 17108-0840

Craig J. Staudenmaier, Esquire
E-mail: cjstaud@nssh.com
(717) 236-3010, Ext. 22

March 26, 2014

Brenda K. Benner, Chair
Stephen C. Naylor, Commissioner
Paul L. Rudy, Jr., Commissioner
P. O. Box 37
New Bloomfield, PA 17068

Re: Audit of Perry County Sheriff Firearm Permits

Dear Commissioners:

This letter will serve to confirm the engagement of our firm to represent the Perry County Auditors in the above matter and will set forth the general basis upon which fees are to be charged by our firm. This agreement will become effective upon our receipt of a counter signed copy of this letter.

The standard hourly fee for my services is currently \$270.00 per hour. Work on your case done by an associate will be billed at the current hourly rate of \$200.00. Where possible, I will assign work on the matter to a law clerk or paralegal who will be billed at their current rate of \$175.00 and \$165.00 per hour, respectively. The firm reviews and changes standard rates in January of each year. The approval of the Perry County Board of Commissioners dated March 31, 2014 is limited to a total initial expenditure for legal fees not to exceed \$2,000.00. Prior approval of the Perry County Board of Commissioners shall be required before incurring legal fees in excess of \$2,000.00.

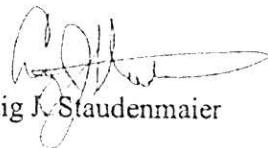
The firm will provide a detailed bill when work is completed or, if information gathering, or discussions and decisions on what is needed are protracted, on a monthly or quarterly basis, showing time spent since the previous bill. In addition to our fees, our statements for services rendered will include specific expenses advanced by the firm on your behalf, along with a charge for expenses incurred by the firm for such items as travel costs, delivery/messenger services, photocopies, telephone and telefacsimiles, and computerized research (including Westlaw, Lexis/Nexis, the internet, etc.).

It is not possible to determine in advance precisely the amount of time that will be needed to address your case. We will use our best judgment to determine the amount of time, who is to perform the work, and the nature of the services to be performed in your best interests. We will keep you as fully informed as possible of all the time devoted to your case by us.

Subject to the terms of the representation, we have the right to terminate our representation should you fail to keep your account current with us. If that should occur, such termination will be conducted in a manner consistent with our professional responsibilities to you under the Pennsylvania Rules of Professional Conduct. We also reserve the right to terminate our representation if required under the Pennsylvania Rules of Professional Conduct, refusal by you to cooperate with us in the course of our representation, or as otherwise permitted under the Pennsylvania Rules of Professional Conduct.

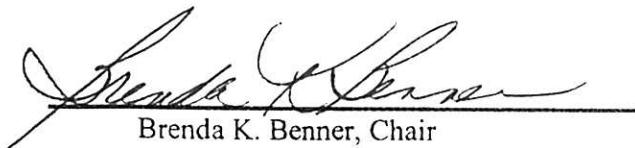
Please acknowledge your receipt of this letter and your acceptance of its terms and conditions by signing the enclosed copy.

Sincerely yours,

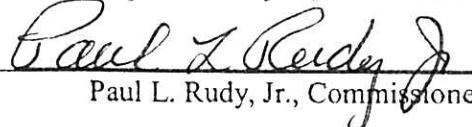

Craig J. Staudenmaier

CJS/jai
Enclosure

I hereby agree to the terms and conditions as set forth herein.


Brenda K. Benner, Chair

Stephen C. Naylor, Commissioner


Paul L. Rudy, Jr., Commissioner

cc: Barbara Hench, Auditor
Donna Jones, Auditor
Kimberly McMullen, Auditor